



WELCOME

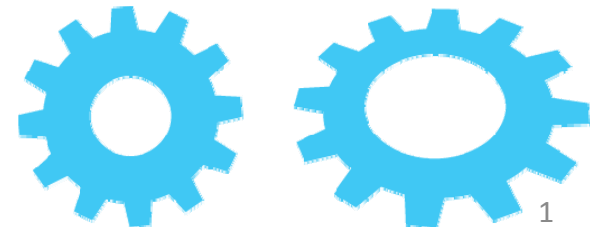
to the

INTERNATIONAL GUILD OF PROJECT CONTROLS

(The IGPC or GPC for short)

The purpose of this presentation is to introduce you to a Centre of Excellence for developing the skills, expertise and capability of professionals in the field of Project Controls including Planning and other functions associated with Project Delivery.

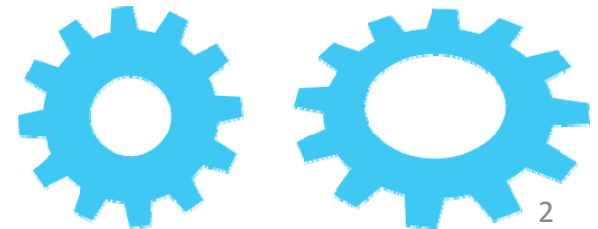
“The Key to successful projects is World Class Project Controls...”



The International Guild of Project Controls



1. **Introduction and Background**
2. **Guild Governance & Oversight**
3. **Guild Operations Management**
4. **Guild Regional Management & Guild Officers**
5. **Standards of Practice – Setting the expectations**
6. **Membership Types – Areas and Expertise**
7. **Career Path Matrix – Your development paths**
8. **Personal Knowledge & Capability Validation – Knowing what you know**
9. **Professional Collaboration & Promotion – Working with others**
10. **Benefits to Guild Members – Our most important stakeholders**
11. **Benefits to Guild Sponsors – Our return on investment to Industry**
12. **Guild Sponsors – Who are our backers**
13. **Special Interest Groups – To help us all develop**
14. **The Membership Road Map – How to Join**
15. **The Way Forward – Our Plan for your future**





1. Introduction and Background

Why do we need the Guild?

Since the beginning there has been no well-defined career path for project controls disciplines in industry! Project Controls cannot be easily learned on the job, and few companies can offer training or mentoring. The variability created has been a handicap for both the people trying to perform the roles and companies who are trying to gain advantage out of deploying best practices.

What has been happening?

The need for a professional body to support Practitioners and Industry has been recognised for a time now. For the past 2 years Planning Planet has been sponsoring the development of the concepts and has been working with companies and leading professionals to push this initiative forward.

Planning Planet has thousands of global members from all industry sectors who have been petitioning for years for something to be done about establishing this Centre of Excellence. Planning Planet is recognised by Practitioners and Industry alike as being a leading supporter for raising the profile of these professions.



1. Introduction and Background

The Guild is Unique

For the first time ever, an Organisation will exist which has the strength of two communities:

1. The community of individuals worldwide, who are committed through their own exchange of knowledge, to create a set of standards for individuals involved in Project Controls, Planning, Project Delivery and Administration which enables individuals to follow a recognised career path and be rewarded for differing levels of Excellence.
2. For employers, globally, to also contribute towards the stated standards of excellence recognising that they in turn benefit, not only in quality of project delivery, but also in recognising those employees who not only measure themselves against others, but also strive to improve at their job function.



1. Introduction and Background

What are the Guilds Aims?

The International Guild of Project Controls will create:

A Centre of Excellence for Contract Administration, Information Management, Planning & Scheduling, Cost Estimating, Forensic Analysis, Project Performance & Project Controls

That is:-

- ❖ Independent but supported by the Global Community and its Employers
- ❖ Not for profit; sensible fees to be used for the good of the membership
- ❖ Founded on pan-industry, professional standards, maintained via an ongoing process of development
- ❖ Independent and in a position to collaborate with employers and professional or educational establishments
- ❖ RUN BY leading Planners & Project Controls PROFESSIONALS
- ❖ RUN FOR Planners & Project Controls PROFESSIONALS



2. Guild Governance & Oversight

EXECUTIVE GOVERNANCE OF GUILD

GUILD PRESIDENT

MISSION

To promote the Guild to stakeholders and support its interests

SENATE

MISSION

To protect the image and public profile of the Guild and ensure that deployed policy is in the interests of the stakeholders

GOVERNANCE OF GUILD OPERATIONS

GOVERNANCE COUNCIL

MISSION

To ensure that the activities of the Guild are conducted in accordance with the constitution and aligned with the Guild approved objectives

REGIONAL MANAGEMENT COUNCILS

MISSION

To ensure that activities within the region are conducted in accordance with the constitution and aligned with the Guild approved objectives



3. Guild Operations Management

FOUNDATION

MANAGEMENT SUPPORT COMMITTEE

MISSION

To oversee and manage the Guilds internal operation

MEMBERSHIP REVIEW COMMITTEE

MISSION

Deployment and operation of the Guilds professional standards

STRATEGIC DEVELOPMENT COMMITTEE

MISSION

Identification of opportunities and deployment of direction, for promotion of the Guilds interests

PROFESSIONAL DEVELOPMENT

PROFESSIONAL STANDARDS COMMITTEE

MISSION

The setting and maintenance of standards and the ongoing support of Guild Members in the field

EDUCATION DEVELOPMENT COMMITTEE

MISSION

The provision of educational, career path and support services to the Guild Members in the field

COLLABORATION & PROMOTION

COLLABORATION AND PROMOTION COMMITTEE

MISSION

The promotion of image through events and establishing collaborative relationships with external bodies

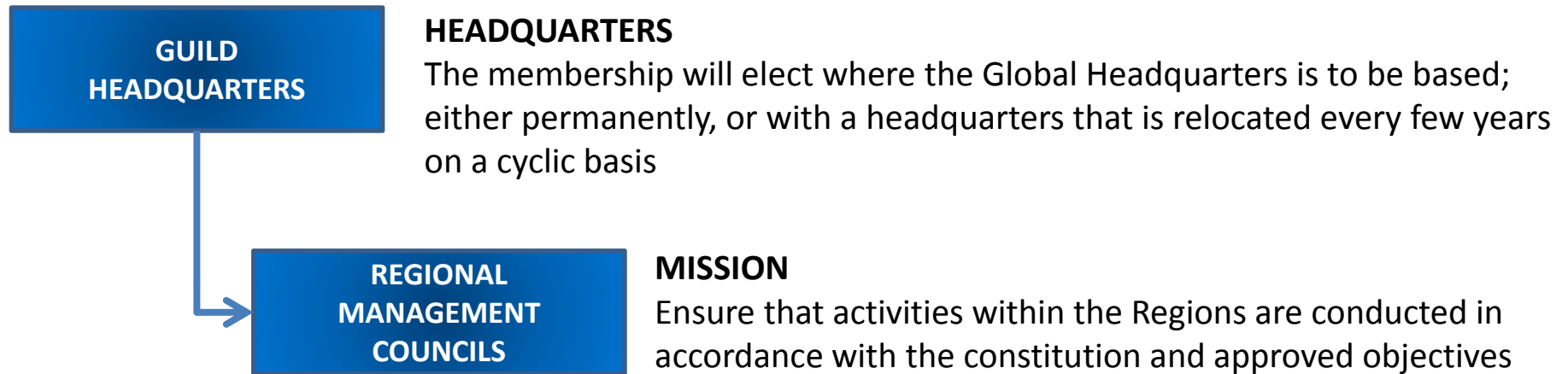
INFRASTRUCTURE SUPPORT

INFRASTRUCTURE SUPPORT COMMITTEE

MISSION

To oversee and manage infrastructure created to support the operations of members in the field

4. Regional Management & Guild Officers



REGIONAL MANAGEMENT COUNCIL CHAIRPERSON

Elected from the Regional Guild Officers by the Regional Membership.

REGIONAL GUILD OFFICERS

To act as a representative of the Regional Memberships and elected, for 2 years through formal elections. To lead local development and deployment of the Guilds aims and objectives. Must demonstrate 10 years of relevant experience with a remit to:

- ❖ Represent the Guild, and assist or chair Regional meetings
- ❖ Interview candidates and appraise senior applicants
- ❖ Mentor where required
- ❖ Appraise professional documents



5. Standards of Practice

The Guild is setting “Standards of Practice”, through the Professional Standards Committee, that will set the expectations that employers will have of Guild Members. These standards form the bedrock of our capabilities and are one of the fundamental changes the Guild will introduce into the working environment. Remember these standards are set by your peers so you can influence them.

The Guild and its members will classify and adhere to defined Standards of Practice:

Discipline / Career Path	Status of Standards of Practice
Project Controls	- Elements defined
Contract Admin / Doc Control	- Elements defined, standards commencing
Planning & Scheduling	- Elements defined, standards under draft review
Cost Estimating	- Elements defined
Forensic Analysis	- Elements defined, standards under draft review

The Guild will validate its members knowledge and capability using proven validation measures.



6. Membership Types

The Guild has defined the following Membership Categories:

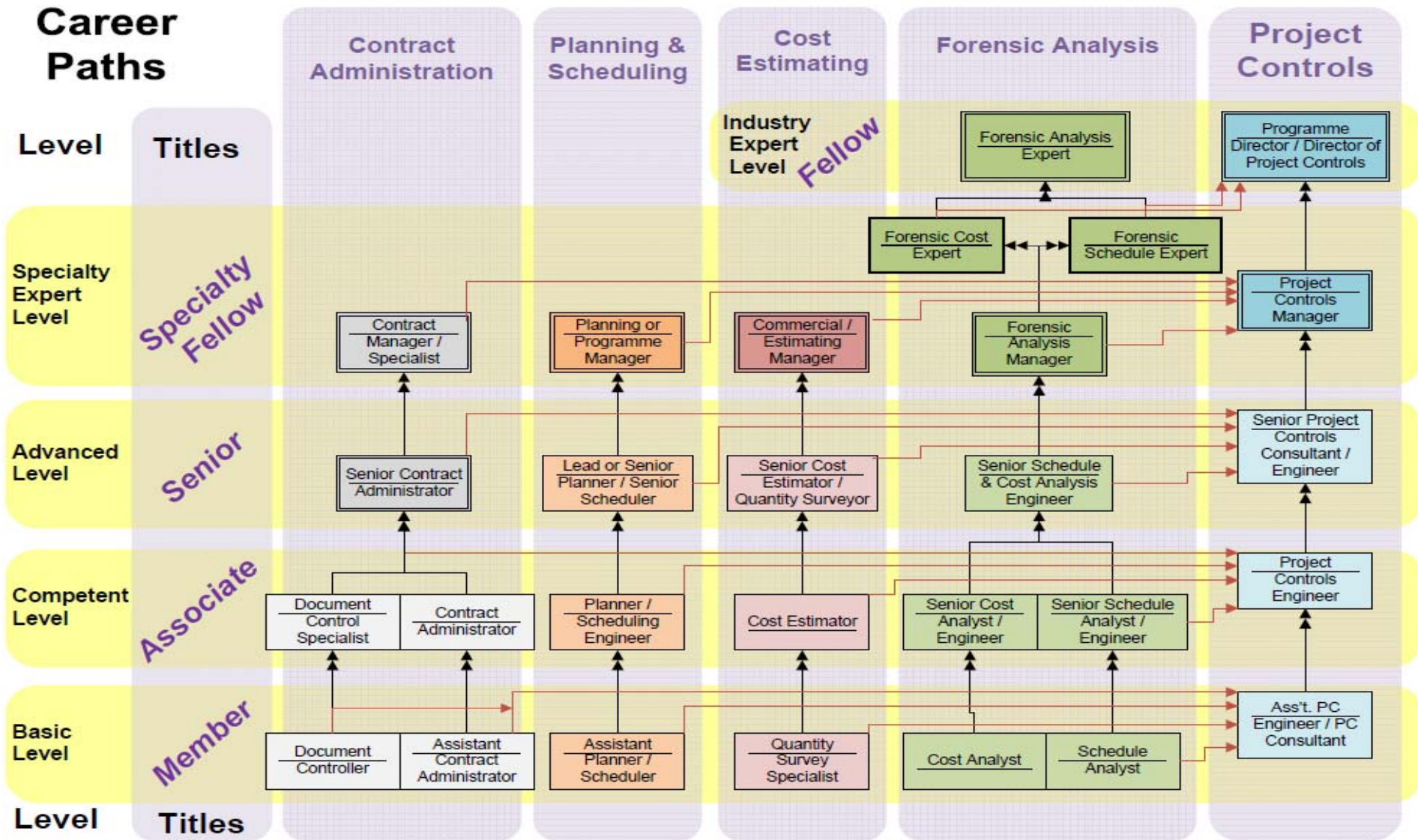
- **Member** – *a proven basic level of capability*
- **Associate** – *a proven competent practitioner*
- **Senior** – *an advanced level practitioner*
- **Fellow** – *a practitioner operating as a specialty expert*

The Guild supports the individual discipline (i.e. Planning or Claims) career paths as well as the overall (i.e. Project Controls) career path:

- **Planning & Scheduling** – *time and scope management*
- **Contract Admin / Information Management** – *contract awareness / doc control*
- **Cost Estimating** – *schedule cost / budget management*
- **Forensic Analysis** – *claims and issues resolution*
- **Project Controls** – *encompassing all of the above*

Global differences and corporate needs and standards will likely require the elements, equivalent levels and role descriptors to be amended via the work being done by the **Educational Development Committee**. The matrix below provides further context into these career paths.

7. Career Path Matrix



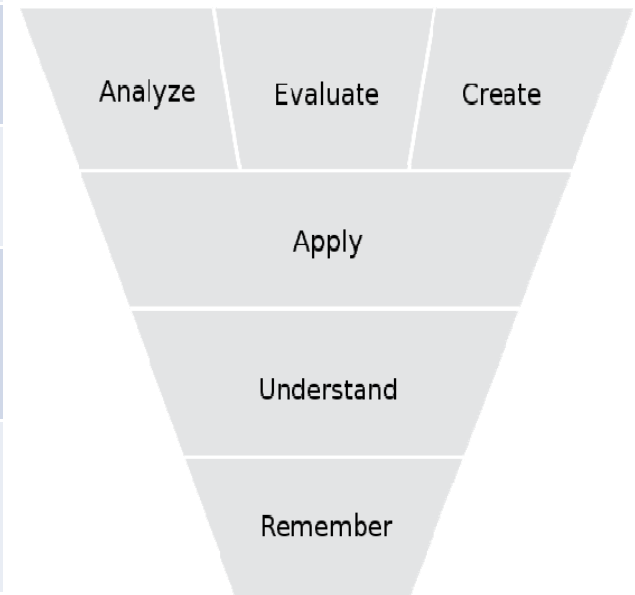


8. Personal Knowledge & Capability Validation

The **Guild** will help you validate your knowledge and capability and help you build your development plans.

Testing & Validation follows the rigor of educational standards established by experts such as Bloom, based on the Cognitive Categories of Requirements for Certification Levels

Cognitive Requirements	
REMEMBER	Knowledge of Facts; know common terms & methods
UNDERSTAND	Comprehension of Material; understand facts and principles, interpret material and charts, estimate consequences
APPLY	Knowledge to Solve Problems; apply principles and theory to practical situations, solve problems, use procedures
ANALYSE	To develop Conclusions; recognize unstated assumptions and logical fallacies in reasoning, distinguish facts & inferences
EVALUATE	Materials to Judge Value; judge logical consistency of material, judge adequacy with which conclusions are supported by data, judge value of work by use of standards of excellence
CREATE	Synthesis / Use of Knowledge to Create an Argument; write a first-class paper or creative report, integrate learning from different areas into a plan for solving problems, or form new schemes or ideas



9. Professional Collaboration & Promotion



As **The Guild** is operating in all industries and geographical locations, it is vital that it works with existing entities in order not to re-invent what may already have been defined. For this purpose, the **Collaboration & Promotion Committee** is tasked with liaising with the following entities:

- ❖ **Professional Bodies** – individuals with relevant accreditation's are welcome to join the Guild, leveraging these credentials as a measure of their capability. The relevant and equivalence of other association credentials will be established by review of their standards and testing by the relevant Guild committee.
- ❖ **Educational Establishments** – the committee is building relationships with bodies who offer good quality credentials in all project controls related disciplines and degree courses.
- ❖ **Our Employers** – the committee is building relationships with employers who support the community and its professional development. The beginnings of these relationships are detailed below as Corporate Sponsors of the Guild.



10. Benefits to Guild Members

How will this help you? Why join?

- ❖ Get access to Standards of Practice for self-training and self-improvement.
- ❖ Access to a career path recognised by employers.
- ❖ Elevate your profile and standing in your field; obtain a Guild Accreditation.
- ❖ To incorporate globally recognised Standards of Practice into your work methods.
- ❖ Increase your personal competitiveness as an individual.
- ❖ Gain recognition of your achievements and the benefits you provide to your potential employers.
- ❖ Gain help with finding organisations that will use your capabilities to the full and provide you with challenging opportunities.
- ❖ Have access to the Guilds knowledge base and practice standards.
- ❖ Be able to use the Guilds support infrastructures to address your personal work practices and support needs.



11. Benefits to Corporate Members and Guild Sponsors

How will this help you? Why join?

- ❖ Get access to recognised career paths for your Project Controls Professionals.
- ❖ Incorporate globally recognised standards into your Project Control practices.
- ❖ Increase your competitiveness as a company through using proven methods.
- ❖ Propose tenders and project bids that are supported by fully Accredited teams.
- ❖ Gain credibility as an Organisation of Excellence through Guild Accreditation.
- ❖ Gain access to Guild recognised good-practice training bodies.
- ❖ Gain access to help with the recruitment of experts, graduates and apprentices.
- ❖ Have your Project Control practices assessed against industry-wide standards.
- ❖ Have access to a pool of expertise to address your project performance issues and recovery action.
- ❖ Have access to a pool of expertise to create the architecture of your individual projects or corporate practices.

12. Current Corporate Guild Sponsors



**PARSONS
BRINCKERHOFF**

bp



Mott MacDonald

ALSTOM

CH2MHILL

mace



BG GROUP



SNC-LAVALIN



Mansell



Canadian Natural

- ❖ The Guild is in discussion with 70 other employers.
- ❖ The initial 20 will be given 'Founder Status' with unique benefits.



13. Special Interest Groups

- ❖ The Guild has a growing number of regional interest groups where they discuss relevant issues, share learning, network and develop strategies and initiatives. There are opportunities such as the following:
 - ❖ **Industry** interest groups (such as Rail, IT, Oil & Gas)
 - ❖ **Regional** groups (such as Dubai, Vancouver, Hong Kong)
 - ❖ **Planning & Controls Skills** (such as claims, risk, earned value)

- ❖ If you would like to support or champion a group there are lots of opportunities.

- ❖ The groups will become **Guild Interest Groups** and members will share information from the Guild Library and network with like minded peers.



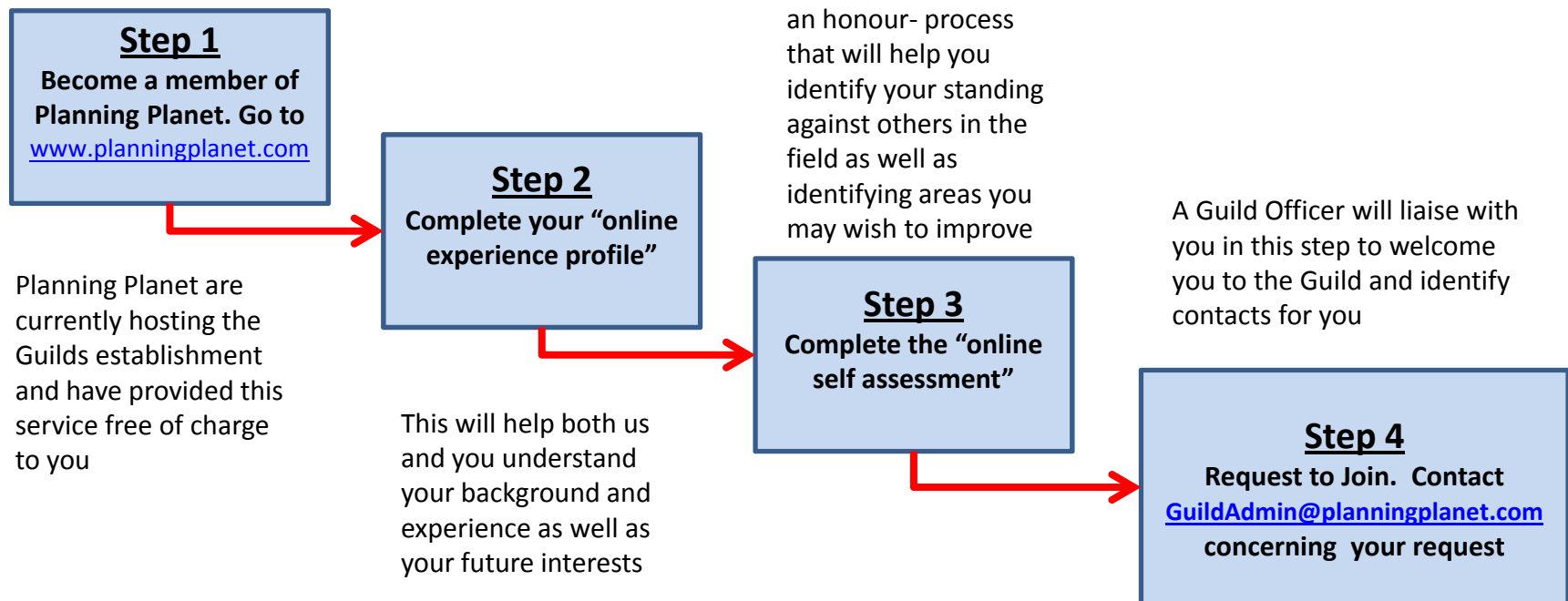


14. The Membership Road Map

How do I join?

Phase 1 Launch 11/11/11

- ❖ Anyone operating within the areas identified as being within the remit of the Guild can apply to become a member of the Guild by following the process outlined below.



Please note at this stage people can only join The Guild and will not be given an accreditation status and membership category until Phase 2.



14. The Membership Road Map

How do I join?

Phase 2 Launch 02/03/12

- ❖ Formal accreditation process will begin to go live
- ❖ Existing “members” of the Guild will now go through the formal accreditation process
- ❖ People with relevant professional qualifications can gain “Associate” level membership
- ❖ Confirmation of membership fees and their timescales

As the formal accreditation process is still under development we are not at this stage able to give you the full details of what knowledge testing and capability assessments you will need to undertake, however we can confirm the following :-

- ❖ Undertake online testing to validate discipline and industry knowledge
- ❖ Validate skills, experience and useful ‘on-the-job’ capability via :
 - ❖ Practical written testing
 - ❖ Practical and useful capability exercises
- ❖ Undertake a Professional Interview with a Regional Guild panel
- ❖ A capability & experience overview with two Planning Planet / Guild referees



14. The Membership Road Map

How to join as a Guild Officer

As we are formed to support you and in keeping with our Aims we extend the offer to you to get involved in the development of the Guild by becoming an Officer.

❖ **Regional Guild Officer Profile:**

- ❖ Proven relevant experience in Contract Administration, Planning & Scheduling, Cost Estimating, Forensic Analysis or Project Controls
- ❖ Proven interview, appraisal, team development and leadership experience
- ❖ Conversant with good standards of working in their field
- ❖ Able to ensure standards are adhered to and prepared to voice concerns
- ❖ Can structure an interview and record and justify an opinion
- ❖ Prepared to offer ideas contributing to overall Guild thinking and practice
- ❖ Prepared to chair or support Regional Guild Meetings and report findings / views
- ❖ Expected time for duty is several hours a month but is flexible set to suit individuals

Regional Guild Officers gain immediate membership (see Guild web pages for details on how to become Regional Guild Officer)

15. The Way Forward



Our Plan

ID	Task Name	Start	Finish	Duration	Nov 2011		Dec 2011				Jan 2012				Feb 2012						
					13/11	20/11	27/11	4/12	11/12	18/12	25/12	1/1	8/1	15/1	22/1	29/1	5/2	12/2	19/2	26/2	
1	Phase 1 Launch	11/11/2011	11/11/2011	1d	[Gantt bar from 11/11/2011 to 11/11/2011]																
2	Create Initial Constitution	11/11/2011	03/02/2012	61d	[Gantt bar from 11/11/2011 to 03/02/2012]																
3	Endorsement of Initial Constitution	06/02/2012	24/02/2012	15d	[Gantt bar from 06/02/2012 to 24/02/2012]																
4	Publish Initial Constitution	27/02/2012	02/03/2012	5d	[Gantt bar from 27/02/2012 to 02/03/2012]																
5	Accreditation Criteria developed	11/11/2011	06/01/2012	41d	[Gantt bar from 11/11/2011 to 06/01/2012]																
6	Accreditation Process approved	09/01/2012	20/01/2012	10d	[Gantt bar from 09/01/2012 to 20/01/2012]																
7	Membership Criteria Defined	20/01/2012	13/02/2012	17d	[Gantt bar from 20/01/2012 to 13/02/2012]																
8	Membership Fees Established	17/02/2012	24/02/2012	6d	[Gantt bar from 17/02/2012 to 24/02/2012]																
9	Membership Fees Published	28/02/2012	02/03/2012	4d	[Gantt bar from 28/02/2012 to 02/03/2012]																
10	Phase 2 Launch	02/03/2012	02/03/2012	1d	[Gantt bar from 02/03/2012 to 02/03/2012]																

WHERE ARE WE NOW?

- Aims & objectives in place
- Foundation & processes in place
- Governance and controls in place
- Initial management team in place
- Baseline standards underway
- Career Path identified
- Corporate support in place
- Regional groups emerging

HOW CAN YOU BE INVOLVED?

- Apply to join a Committee
- Help with Good Practice Standards
- Become an Industry Expert
- Run or support a Regional Meeting
- Run or support a Special Interest Group
- Become a Guild Officer
- Commence on the Membership Route
- All timescales are dependant on your level of input and involvement, so get involved!